

MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S CHURCH ON TUESDAY 9TH MAY 2017 AT 7.30 P.M.

Present: Councillor A Hill (Chair)
Councillor I Baker
Councillor P Chapman
Councillor G Drew

County Councillor M Kiddle Morris
District Councillor T Carter

Clerk: Bryan Leigh

Two parishioners.

1. Election of Chairman.

Councillor Chapman proposed and Councillor Drew seconded the resolution that Councillor Hill be re-elected Chairman. All were in favour and Councillor Hill was duly elected. The Declaration of Acceptance of Office was duly signed and witnessed.

2. Election of Vice-Chairman.

Councillor Drew proposed and Councillor Baker seconded the resolution that Councillor Hawke be re-elected Vice-Chairman. All were in favour and Councillor Hawke was duly elected.

3. Apologies for absence.

Apologies for absence had been received from Councillor Hawke who was on holiday and these were accepted.

4. Declarations of Interest.

There were no DPs.

5. Minutes of the Previous Meeting.

Councillor Chapman proposed and Councillor Baker seconded the resolution that the minutes of the meeting held on Tuesday 21 March 2017 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

6. County and District Councillor Reports.

The Chairman on behalf of the Parish Council congratulated County Councillor M Kiddle Morris on being re-elected for a further four years.

The County Councillor said that following the elections there are now 55 Conservative Councillors, 17 Labour, 12 LibDem and 1 Independent. There is at present 1 Conservative who is suspended. A full Council meeting will be held on 15 May when Cliff Jordan will be elected Leader and Alison Thomas Deputy Leader. It has not yet been announced who the Chairmen and Vice-Chairmen of the Committees will be.

The District Councillor reported that it had been very quiet at Breckland since the announcement of the June election. There are 21000 garden bins in use in the district. It is a very successful scheme and costs £44 and is collected fortnightly. Any change of parliamentary area is now on hold until 2022. He had spoken on behalf of the Heritage Society grant to Breckland Council.

7. Bank Mandate.

It was agreed that Councillors Hill, Chapman and Hawke be the signatories.

8. Matters to Report.

8.1 Risk Assessment.

The bridge at the Claypits is fine, a new post for the letter box is needed. The notice boards at both the Chapel and Church crossroads are satisfactory. The subsidence at the bus shelter has been noted and the outcome of the grant application is awaited. The verge at the church crossroads needs cutting as it is a visibility hazard.

8.2 Application for Funding for a new Bus Shelter.

The application had been forwarded to Norfolk Community Foundation. A further application had been submitted from Horningtoft parish to the Dudgeon Community fund and the Clerk had spoken to Norfolk Community Foundation who had intimated that it was difficult as there are two applications and it is very competitive this year. Councillor Drew stated that it would be disappointing if the Parish loses out as 50% of the Heritage Society application is less than would have been available. The Heritage Society was asked what the application is for and Councillor Chapman stated that it is for on going storage and new displays plus a shed in the churchyard and projection equipment. The total cost of this is £6000 which is to be split £3000 from Dudgeon and £3000 from Breckland Council. The Chairman stated that he too was disappointed that more thought had not gone into the applications and that the Heritage Society had also applied for a grant when it knew that the Parish Council would be applying. Councillor Chapman stressed that fellow councillors did know that the Heritage Society was applying for funds over a year before the Parish Council decided to also make an application. Councillor Chapman stated that she had applied to the Dudgeon Fund and Breckland Match Funding on behalf of The Heritage Society Committee was not individually responsible and was disappointed by the comments. Councillor Chapman further stated that there was no point guessing the outcome, we would have to wait until Norfolk Community Foundation and Dudgeon made their decision in June and if not successful we (meaning both groups) would have to look elsewhere. Councillor Drew again stressed that he felt more than £3000 would have been available.

8.3 Application for a Defibrillator.

The Clerk had not processed this yet.

9. Planning.

9.1 Applications.

There were no applications to consider.

9.2 Decisions

There were no decisions to report.

10. Highways.

10.1 Report

Norfolk County Council had confirmed that it will be resolving the problem on the B1146 with the gully and the potholes outside Malthouse Farm. No problem had been found outside the holiday cottages on Oxwick Road but Councillor Baker stated that this is because they have been filled with gravel.

10.2 Addition of Dodmans Lane to the Definitive Map.

The Clerk reported that he had not received any forms of evidence. Councillor Drew said that he had not sent one back as he is happy with the current situation and that rights are not lost but the ability to obtain evidence will be. Councillor Chapman had received six forms and the old maps show the existence of this lane.

10.3 Road Name Signs

The Clerk had received confirmation from Breckland Council that Oxwick Road finishes at the Parish Boundary and then it becomes Horningtoft Road Whissonsett. Breckland Council had confirmed that the name of the road from B1146 at hurdle Cottage to the church crossroads is Whissonsett Road. It was agreed to request that new name sign be placed at the junction.

11. Correspondence.

The following correspondence will be circulated.

11.1 **Clerks and Councils Direct May 2017**

12. Finance.

12.1 Budget.

No budget sheets had been circulated as there had been no transactions since the end of the financial year.

12.2 Insurance for 2017-2018.

The Clerk reported that a three year agreement with Aviva was still in force.

Councillor Drew proposed and Councillor Hill seconded the resolution that the Parish Council remain with Aviva at a cost of £349.67. All were in favour.

12.3 Annual Governance Statement for the Year ending 31 March 2017.

This had been circulated and Councillor Chapman proposed and Councillor Baker seconded the resolution that this be approved. All were in favour.

The Annual Governance Statement was duly signed by the Chairman and the Clerk

12.4 Accounting Statement for the Year ending 31 March 2017.

This had been circulated and Councillor Drew proposed and Councillor Chapman seconded the resolution that this be approved. All were in favour.

The Accounting Statement was duly signed by the Chairman and Responsible Financial Officer.

12.5 Assets Register.

This had been circulated and the Clerk suggested that the value of the Claypits should be reduced to £1 in line with advice given. This would be amended for next year. Councillor Hill proposed and Councillor Chapman seconded the resolution that the assets register be approved. All were in favour.

ASSETS OF HORNINGTOFT PARISH COUNCIL

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
CLAYPITS Nom	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000
BUS SHELTER	3295	3459		3808	3937	4055	4055	4055	4055	4055	4055
SEAT 1	664	697		768	120	124	124	124	124	124	124
GRIT BIN						138	138	138	138	138	138
DOG BIN											94
SEAT 2	73	77		85	88	91	91	91	91	91	91
NOTICEBOARDSx2	930	976		1076	1112	1145	1145	1145	1145	1145	1145
VILLAGE SIGN		2000		<u>2200</u>	<u>2274</u>	<u>2342</u>	<u>2342</u>	<u>2342</u>	<u>2342</u>	<u>2342</u>	<u>2342</u>
(Nominal Sum)				8937	8531	8895	8895	8895	8895	8895	8989

Seat 1 removed in 2011 and destroyed as beyond repair. Replaced with new seat.

Grit Bin purchased November 2011 at sited at Church crossroads

Dog Bin purchased January 2017 and sited at Church Crossroads.

12.6 Balances and cheques for authorisation.

Councillor Hill proposed and Councillor Chapman seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances :-

Business Saver Account.

Balance at 24 12 16	2404.30
Plus interest	.00
Balance at 31 03 16	2404.30

Community Account

Balance at 31 12 16	2476.26
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Less cheques authorised 10 01 17-163.42	
cheques authorised 21 03 17- 573.45	<u>736.87</u>
Balance at 31 03 17	1739.39

Amount available for Section 137 : 128 x £7.57 =£968.96
Spend to Date : £00.00

Cheques for authorisation:

389	Norfolk Association of Local Councils	Membership	84.77
390	Came and Company	Insurance 2017/18	349.67
391	M Bergin	Internal Audit	16.00

13. Matters for the next meeting.

No matters were raised for the next meeting.

14. Date of next meeting.

This was confirmed as Tuesday 11 July 2017 in St. Edmund's Church at 7.30 p.m.

The meeting closed at 2014.