

MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S CHURCH ON TUESDAY 21st MARCH 2017 AT 8.13 P.M.

Present: Councillor A Hill (Chair)
Councillor T Hawke
Councillor I Baker
Councillor P Chapman
Councillor G Drew

County Councillor M Kiddle Morris

Clerk: Bryan Leigh

Two parishioners.

In the part open to the public a parishioner raised whether it would be possible to distribute by e-mail the agendas to all parishioners. It was stated that the agenda is placed on the website and on the notice board at the church crossroads so it was decided not to distribute by e-mail.

1. Apologies for absence.

Apologies for absence had been received from District Councillor T Carter.

2. Declarations of Pecuniary Interest.

There were no DPis.

3. Minutes of the Previous Meeting.

Councillor Chapman proposed and Councillor Baker seconded the resolution that the minutes of the meeting held on Tuesday 10 January 2017 having be circulated be approved. All were in favour and the minutes were duly signed by the Chairman. The Chairman thanked Councillor Hawke for chairing the previous meeting and thanked the Parish Council for its card, kind wishes and wine.

4. Replacement of the Bus Shelter.

Two quotations had been received both of which stated that it would be more cost effective to replace the existing rather than underpin. It is hoped that the roof can be re-used. It was agreed to apply to Norfolk Community Foundation for funding from the Dudgeon Community Fund. Councillor Drew pointed out that having identified a problem at the bus shelter it is incumbent on the Parish Council to rectify.

5. County and District Councillor Reports.

There were no reports given.

6. Matters to Report.

6.1 Website.

Only one comment was raised and that there is a word document that was difficult to open and the Clerk will look at this.

6.2 Defibrillator.

It was agreed to apply for funding for this.

7. Highways.

7.1 Report.

The Clerk reported that the SAM2 sign had been erected on Whissonsett Road but again it did not show that there was excessive speeding. The gully outside Meadowside on Fakenham

Road had still not been cleared and the others are also blocked and this will be reported again. The County Councillor will contact the Highways Engineer regarding the flooding outside Sycamore Cottage. Notification of a road closure had been received but it was thought that this had already been completed two weeks previously. The Clerk will try and get confirmation. The potholes outside the holiday cottages on Oxwick Road and outside Malthouse Farm will be reported. The dog bin is being well used and it is being emptied.

7.2 Addition of Dodmans Lane to the Definitive Map.

No one had requested a form but several were distributed at the meeting. The Clerk will clarify exactly what type of right of way is being applied for.

County Councillor M Kiddle Morris withdrew from the meeting.

8. Planning.

8.1 Applications.

There were no applications to consider.

8.2 Decisions.

There were no decisions to be noted.

9. Correspondence.

There following correspondence will be circulated.

9.1 Clerks and Councils Direct March 2017

10. Finance.

10.1 Budget.

Councillor Hawke proposed and Councillor Hill seconded the resolution that the budget sheets which had been circulated be approved. All were in favour.

10.2 Balances and cheques for authorisation.

Councillor Hill proposed and Councillor Drew seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances :-

Business Saver Account.

Balance at 24 09 16	2404.00
Plus interest	<u>.30</u>
Balance at 24 12 16	2404.30

Community Account

Balance at 30 09 16	2395.43
Less cheques authorised 08 11 16	<u>100.00</u>
2295.43	
Plus Transparency Code Grant-	<u>180.83</u>
Balance at 31 12 16	2476.26
Less unrepresented cheques authorised 10 01 17	<u>163.42</u>
Balance at 10 01 17	2312.84

Amount available for Section 137 : 130 x £7.42 =£964.60

Spend to Date : £00.00

Cheques for authorisation:

385	Beetley Parish Council	Stationery-1.62 Photocopying-14.88	16.50
386	B J Leigh	Salary 01 10 16-31 03 17 35 hours @ 11.302 per hour-395.57	316.57

		less PAYE 79.00	
387	HMRC	PAYE	79.00
388	B J Leigh	Mileage 18 miles @ .45 per mile- 8.10 Postage March 2016-Janaury 2017-5.28 Use of Home as office-100.00 Telephone-48.00	161.38

10.3 New Notice Boards.

It was agreed to apply for funding from Dudgeon Community Fund for a new notice board at the church crossroads and new pin board in the existing notice board in the bus shelter.

11. Matters for the next meeting.

11.1 New Road Name Signs at the end of Hurdle Road and on Oxwick Road at the junction with the Whissonsett /Colkirk Road.

These had been requested by parishioners. The existing sign on Oxwick Road is probably at the parish boundary. The Clerk will get the information for the next meeting.

11. Date of next meeting.

This was confirmed as Tuesday 9 May 2017 at 7.30p.m. in St. Edmund's Church.

The meeting closed at 2106.