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MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S CHURCH ON TUESDAY 13th SEPTEMBER 2016 AT 7.30 P.M.

Present: Councillor A Hill (Chair)
Councillor T Hawke
Councillor I Baker
Councillor P Chapman
Councillor G Drew

Clerk: Bryan Leigh

Four parishioners and a well behaved four legged resident.

1. Apologies for absence.

Apologies had been received from County Councillor M Kiddle Morris and District Councillor T Carter.

2. Declarations of Pecuniary Interest.

There were no DPIS.

3. Minutes of the Previous Meeting.

Councillor Drew proposed and Councillor Chapman seconded the resolution that the minutes of the meeting held on Tuesday 16 August 2016 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Public participation.

4.1 County and District Councillor Reports.

The Clerk reported on behalf of the County Councillor as follows:-

Devolution: the consultation period on the devolution proposal ended on 23rd August. The result has been published and although Norfolk rejected devolution and an elected mayor, the response from Suffolk was largely in favour as were the LEP and the wider business community. The overall response, therefore was in favour of devolution but was unhappy with the concept of an elected mayor. Norfolk County Council will debate the issue on 3rd November.

Highways: there has been a general unhappiness with the feedback from County Highways on the resolution (or not) of reported highway defects. I spoke today with the Chairman of the Economic Development and Transport Committee and he outlined to me an action plan to address the issue. This would include a dedicated post to deal with PROW issues, a new defect reporting procedure and a policy that ensures rural verges and visibility splays will receive regular cuts during the growing season.

4.2 Public Participation.

The Chairman stated that to ensure that the meetings are not prolonged and to allow Councillors to discuss matters without interruptions there will be time at the beginning of meetings for the public to raise any matters. Any parishioner would have 3 minutes to speak to the Parish Council. After this time all matters would be discussed by the Parish Council. A parishioner informed the members that Norfolk County Council had been to investigate the flooding outside Sycamore Cottage and the culvert next to the entrance to Apple Blossom Farm. A lorry had been on site to clear the culvert of sludge but there was none in there to clear. He stated that the problem has not therefore been resolved. He said that the whole thing had been a waste of time and why does the Inspector have to be driven around. He also stated that the finger post at FP1 had not been replaced but another

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parishioner had stated that it had.

5. Matters to Report.

5.1 Website.

The Clerk had intended to get this up and running in August but had some problems with his computer. It was suggested that additional items should be placed on the website and this was agreed.

5.2 Increase in Number of Councillors.

The Clerk reported that he had contacted Breckland Council who had replied stating that the Parish Council would need to request a Community Governance Review which would take effect if agreed from the elections in 2019.

Councillor Chapman stated that there had always been 5 and it is not necessary to have more but would accept if it is increased for the next elections in 2019.

Councillor Drew said that he was not bothered if there is an increase but if there is to be an increase it should be in place before the next election.

Councillor Hawke said that the question should be asked of Breckland Council for an increase despite historically there have only been 5.

Councillor Baker thought that Breckland Council should be asked.

The Chairman agreed that the request should be made to Breckland Council although there has not been a problem in the past with a quorum although there had been times when it had not been possible to have a full quota of Councillors standing for election.

It was agreed therefore to request a Community governance review and the Clerk will contact Breckland Council regarding this.

6. Planning.

6.1 Applications.

6.1.1 3PL/2016/0968/HOU-Sunset View Fakenham Road-demolition of existing front porch and erection of larger front porch.

Councillor Drew proposed and Councillor Hawke seconded the resolution that no objection be raised. All were in favour.

6.2 Decisions.

There were no decisions to report.

7. Highways.

7.1 Report.

The Clerk reported that he had requested a map of the verges that are cut in the parish but this had not been received. He had also e-mailed again regarding the flooding on Oxwick Road.

The building of a bank outside Windflower Cottage will be queried with Norfolk County Council to confirm if this is highways land. A gully outside Meadowside on Fakenham Road had been missed when these had been cleared and Norfolk County Council will be requested to clear it.

7.2 Addition of the footpath from Thumb Lane to FP4 to the Definitive Map.

The Clerk reported that he had received a response from Norfolk County Council regarding this. There is still concern from residents that the selling of their property would be more difficult if there is a public right of way along Thumb Lane. Norfolk County Council had responded to the residents stating that it was unlikely that the value of the property would be devalued.

Councillor Drew felt that the situation should be left as it is. Councillor Chapman felt that if the right of way is not established then the route from Thumb Lane to FP4 could be blocked off.

The meeting was adjourned.

Parishioners stated that the status quo as it is should remain. It was also stated that the value of properties would reduce. The responses from Norfolk County Council were read out and this clarified that although the rights associated with a road are established in future it may not be possible to obtain the evidence to support this.

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The meeting was re-convened.

Councillor Drew felt that the Parish Council should back the residents of Thumb Lane and this was also the view of Councillor Hawke and Baker. Councillor Chapman stated that the rights had been established and that the route could be blocked off if it is not a PROW. Residents have the right to object when an application is made and that the Parish Council should reflect the views of the whole parish not just those on Thumb Lane. The Chairman stated that he respected the views of the residents but did not feel that there would be any change to the current situation if a PROW is established, However as there are three Councillors against the request then the Parish Council will not apply for the Definitive Map to be modified.

7.3 Addition of Dodmans Lane to the Definitive Map.

Councillor Drew stated that he had no objection to this being applied for. It was always a public bridleway and it should have been included in the definitive Map. It was agreed to request that this be added.

8. Correspondence.

There following correspondence will be circulated.

- 8.1 **Clerks and Councils Direct September 2016.**
8.2 **CPRE.**

9. Finance.

9.1 Budget.

Councillor Drew proposed and Councillor Hawke seconded the resolution that the budget sheets which had been circulated be approved. All were in favour.

9.2 Balances and cheques for authorisation.

Councillor Hawke proposed and Councillor Chapman seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances :-

Business Saver Account.

Balance at 24 03 16	2403.40
Plus interest	.30
Balance at 24 06 16	2403.70

Community Account

Balance at 31 06 16	1917.50
Less cheques authorised 10 05 16-	434.18
	1483.32
Plus Precept-875.00	
Rate Support Grant-24.50	
VAT Refund-45.18	944.68
Balance at 30 06 16	2428.00

Amount available for Section 137 : 130 x £7.42 =£964.60

Spend to Date : £00.00

Cheques for authorisation:

378	CGM	Grass Cutting	64.80
379	B J Leigh	Salary 01 04 16 to 30 09 16 334.29 less PAYE 66.80	267.49
380	HMRC	PAYE	66.80
381	B J Leigh	Computer Ink	32.98

9.3 Purchase of a Litter/ Dog Bin.

The Clerk had contacted Norfolk County Council and Breckland Council about the siting and

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appropriate signage. It was agreed to request the bin to be placed on the post with the Homewatch sign on and to proceed with the purchase of a bin.

9.4 External Audit.

The clerk reported that this had been completed with no comments from the External Auditor. He had received a telephone call from the auditors querying the level of reserves and he had confirmed that the precept had been reduced and that a donation was to be made to the Heritage Society.

9.5 Clerk's Salary.

Councillor Hill proposed and Councillor Hawke seconded the resolution that the Clerk's salary be increased to SCP24 for 70 hours per annum. The sum for use of home as office and telephone to remain the same. All were in favour.

10. Matters for the next meeting.

There were no matters raised for the next meeting.

11. Date of next meeting.

This was confirmed as Tuesday 8 November 2016 at 7.30p.m. in St. Edmund's Church.

The meeting closed at 2046.