

MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S CHURCH ON TUESDAY 8th MARCH 2016 AT 7.30 P.M.

Present: Councillor A Hill (Chair)
Councillor T Hawke
Councillor I Baker
Councillor P Chapman
Councillor G Drew

Clerk: Bryan Leigh

Three parishioners.

A parishioner raised concerns about the damage that is being done by Carillion to Oxwick Road and Gravel Pit Lane and whether these will be reinstated. The work is having an effect on the business being carried out from premises alongside the works. It was queried as well whether Dudgeon would provide funding for the Queen's Birthday celebration and Councillor Chapman stated that she needs to provide costings for the event to Dudgeon before any possible funding is obtained.

1. Apologies for absence.

Apologies had been received from County Councillor M Kiddle Morris and District Councillor T Carter.

2. Declarations of Pecuniary Interest.

There were no DPis.

3. Minutes of the Previous Meeting.

Councillor Chapman proposed and Councillor Hawke seconded the resolution that the minutes of the meeting held on Tuesday 19 January 2016 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. County and District Councillor Reports.

No reports were given as reports from both the County and District Councillors had been read out at the Annual Parish Meeting. The Clerk informed the meeting that the devolution process should be decided by the time of the budget. The Government had stated that Norfolk and Suffolk together is too small and that Cambridgeshire and Peterborough Unitary should be part of the "Eastern Powerhouse". It will still be necessary to have an elected "mayor" for the whole area as all funding will go to him.

5. Matters to Report.

5.1 Site for Local Elections.

No alternative site had been found and it was felt that Whissonsett was a safer venue to get to than Brisley. Several parishioners have voiced their disappointment that there will no longer be a polling station in Horningtoft..

5.2 Heritage Event 2016.

Councillor Chapman reported that a Clean for the Queen weekend had been held on 4/5 March when twenty residents helped by litter picking along the verges, cleaning village signs, cleaning inside the church, cleaning the font and tidying up the churchyard. The Parish Council thanks all who attended when the weather was so bad. On 23 April from 10.00 a.m. there will be a celebration in the church when food, drink and activities will be provided free. A display of events held in the village relating to Queen Elizabeth II and her reign will be displayed. On 25-26 June there will be an event in the church with marquees which will be focused around the

church when the tower fell in 1797.

5.3 Archiving of Records at Norfolk Record Office.

Councillor Chapman reported that two sets of old minutes have not yet been taken to Norfolk Record Office.

5.4 Faster Broadband.

Permission had been granted for the mast. This could be erected this week but definitely within the next four weeks. ThinkingWisp will then contact all those who have expressed an interest.

6. Planning.

6.1 Applications.

There were no applications to consider.

6.2 Decisions.

The following decision was noted.

6.2.1 3PL/2016/0077/F-Town and Country Conservatories-Erection of 12 metre high steel mast/antenna to supply wireless broadband to properties in Horningtoft. Permission.

6.3 Local Plan Consultation.

No response was sent as the Clerk did not receive any comments back before the closure time. Councillor Chapman stated that she had been ill and then the Clerk was away so it did not get forwarded to him. The Clerk apologised to Councillor Drew that he had not received the consultation document as this had been returned to him and the Clerk had assumed that all had seen the document.

6.4 Town and Country Conservatories.

The Clerk confirmed that he had heard no more from Breckland Council since the last meeting. The landowner stated that the area would now be designated as an industrial area. He stated that he would have preferred if he had been approached direct by the Parish Council if there was a problem. Councillor Chapman stated that the Parish Council was only following the correct procedure to establish if there had been a breach of the planning permission by contacting Breckland Council.

7. Highways.

7.1 Report.

All items raised at the last meeting had been reported. The flooding on Oxwick Road near to the entrance to Apple Blossom Cottage is still occurring as three ditches are discharging into one culvert. Carillion is also exacerbating the problem with the discharge from the laying of the pipes. There are two bags of fly tipping on Brisley Road full of asbestos which have been reported by Councillor Chapman. The gravel and sand/soil on B1146 has already been reported by Brisley Parish Council. The hedge on Oxwick Road is obscuring the Horningtoft sign and the Rangers will be requested to clear this. Councillor Baker stated that it is not his responsibility to clear around the sign but would cut back his hedge. The Rangers are in the parish the week commencing 11 April.

The sign for Gravel Pit Lane had been replaced. The finger post for FP1 will be reported again.

7.2 Addition of the footpath from Thumb Lane to FP4 to the Definitive Map.

There was little to report on this and Councillor Chapman will distribute the forms to those who have walked the path in the last 20 years. There would need to be about twelve replies forwarded to Norfolk County Council.

8. Correspondence.

There following correspondence will be circulated.

8.1 Clerks and Councils Direct March 2016.

8.2 Norfolk ALC.

8.3 Queen's Commemorative Medal.

9. Finance.

9.1 Budget.

Councillor Drew proposed and Councillor Baker seconded the resolution that the budget sheets which had been circulated be approved. All were in favour.

9.2 Balances and cheques for authorisation.

Councillor Drew proposed and Councillor Baker seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances :-

Business Saver Account.

Balance at 26 09 15	2402.80
Plus interest	<u>.30</u>
Balance at 24 12 15	2403.10

Community Account

Balance at 03 10 15	2736.40
Less cheques authorised 08 09 15	<u>15.98</u>
Balance at 31 12 15	2720.42

Amount available for Section 137 : 136x £7.36 =£1000.96

Spend to Date : £00.00

Cheques for authorisation:

368	B J Leigh	Salary- 01 10 15-31 03 16 358.17 less PAYE 71.60	286.57
369	HMRC	PAYE	71.60
370	B J Leigh	Postage-5.72 Telephone-48.00 Use of Home as office-100.00 Mileage 25 miles @ .45 per mile- 11.25	164.97
371	Beetley Parish Council	Photocopying -16.29 Stationery-3.08	19.37
372	Breckland Council	Planning Application	192.50
373	PCN.com	Website renewal	55.08

9.3 External Audit for Smaller Authorities.

Councillor Chapman proposed and Councillor Baker seconded the resolution that the Parish Council does not opt out of the new arrangements. All were in favour.

10. Matters for the next meeting.

There were no matters raised for the next meeting.

11. Date of next meeting.

This was confirmed as Tuesday 10 May 2016 at 7.30p.m. in St. Edmund's Church.

The meeting closed at 2028.