

# DRAFT

## MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S CHURCH ON TUESDAY 8<sup>th</sup> SEPTEMBER 2015 AT 7.30 P.M.

**Present:** Councillor A Hill (Chair)  
Councillor T Hawke  
Councillor G Drew  
Councillor I Baker  
Councillor P Chapman

Clerk: Bryan Leigh

Three parishioners.

**1. Apologies for absence.**

Apologies had been received from the County and District Councillors.

**2. Declarations of Pecuniary Interest.**

Councillor Baker declared a DPI under Appendix in Agenda Item 6.1.1 being the applicant.

**3. Minutes of the Previous Meeting.**

Councillor Hawke proposed and Councillor Chapman seconded the resolution that the minutes of the meeting held on Tuesday 14 July 2015 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. County and District Councillor Reports.**

The Clerk reported on behalf of the County Councillor. The County Councillor had attended the meeting the previous week at County Hall to discuss the NDR. This had been approved at the meeting but there is a shortfall of £29.9 million on the cost of this. The increased cost is due to amendments following the examination by the Inspector and increased construction costs of 22%. £1million is being spent on the Postwick hub this year, £10 million is to be received from Central Government, £10million from LEP, £2 million to come from reserves and the remaining £6.9 million is to be found from the highways capital budget, £1.9 million for three years and £1.2million for the fourth year. This means that capital projects such as junction improvements and re-surfacing will be postponed. There will be no effect on repairs to potholes or to surface dressing.

At the meeting 59 voted for the NDR 8 were against and there were 3 abstentions. There is also to be an amnesty on hazardous waste at Dereham the coming weekend.

**5. Matters to Report.**

**5.1 Parish Records to the Record office.**

Councillor Chapman reported that she had been looking after the minute books and had now copied nearly all the necessary parts. These copies will be available in the church in due course as part of the Heritage Society display. Over the years fruit preserving committee, the charity, electricity for the village and the installation of a telephone box had been discussed. Councillor Chapman proposed and Councillor Drew seconded the resolution that once all the necessary sections of the minutes had been copied these should be deposited at the Norfolk Record office. All were in favour.

It was also agreed to name the Clerk in the minutes.

**5.2 Broadband.**

Councillor Chapman is at present collating information on the problems of broadband. A member of the parish stated that it was necessary to know what each individual household is using broadband for. Once the information is known then the parish may be able to obtain alternative broadband to BT cable. The Clerk reported on BBN and the additional money from

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Breckland Council which had not been passed over to BT as the full extent of BBN2 had not been sent to Breckland Council.

### **5.3 Tree removal in the Churchyard.**

The trees had been removed and The Chairman wished to record the Parish Council's thanks for arranging this.

## **6. Planning.**

### **6.1 Applications.**

Councillor Baker withdrew from the meeting.

#### **6.1.1 3PL/2015/0902/F-Church Farm Oxwick Road-erection of two holiday cottages.**

This similar to the original application in 2012 which the parish Council had objected to but was granted permission by Breckland Council The principle of the cottages had therefore been established. There was a query as to whether such large size cottages are needed in Horningtoft.

It was agreed to raise no objection to the application but to request more provision for the siting of waste bins and to ensure that the parking for the new cottages is adequate.

This decision was passed by a majority decision.

### **6.2 Decisions.**

The following decision was noted.

#### **6.2.1 3PL/2015/0743/F-Oldsted Yard Brisley Road-ground floor single storey extension. Permission.**

### **6.3 Town and Country Conservatories.**

The Clerk reported that there had been no request to Breckland Council for a change of use for any of the buildings. Some of the buildings are being offered for rent with a note that planning permission would have to be sought. It was agreed to request Enforcement Team to investigate this and the portakabins which had been removed once the offices were occupied but now appear to have been re-sited.

## **7. Highways.**

### **7.1 Report**

The Clerk reported that the Highway Community Rangers had eventually been in the village and had dealt efficiently with all the tasks requested except they had swept the junctions as requested but had thrown the chippings on the verge which means it is virtually impossible to mow these. They are to be asked to remove them on their next visit.

There is a pothole on the Lower Whissonsett Road which needs repair near to the drain under the road.

There will be a road closure on Oxwick Road from 21-25 September to install cables for Dudgeon Offshore.

The footpath at the back of Brancaster House and along Thumb Lane needs cutting and Councillor Chapman will speak to a landowner regarding this. It is not certain if this is a PROW but there is a footpath sign there.

### **7.2 Local highway Improvement Parish Partnership.**

It was agreed not to apply for a scheme.

## **8. Correspondence.**

There was no correspondence for circulation.

## **9. Finance.**

### **9.1 Budget.**

The budget sheets had been circulated and Councillor Hawke proposed and Councillor Drew seconded the resolution that these be approved. All were in favour.

### **9.2 Balances and cheques for authorisation.**

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Councillor Hawke proposed and Councillor Drew seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

### **Balances :-**

#### **Business Saver Account.**

Balance at 25 03 15	2402.18
Plus interest	<u>.32</u>
Balance at 25 03 15	2402.50

#### **Community Account**

Balance at 02 04 15	2233.39
Less cheques authorised 12 05 15	<u>412.98</u>
	1820.41
Plus Breckland Precept-875.00	
Breckland Rate Support Grant-33.55	<u>908.55</u>
Balance at 03 07 15	2728.96

Amount available for Section 137 : 136x £7.36 =£1000.96

Spend to Date : £00.00

Cheques for authorisation:

359	CGM	Grass Cutting July-64.80 Aug-43.20	108.00
360	Breckland Council	Cost of Elections	75.00
361	B J Leigh	Salary 01 04 15-30 09 15- 310.41 less PAYE 32.00	278.41
362	HMRC	PAYE	32.00
363	PCC of St Edmunds Church	Rent for light and heat.	100.00
364	PCC of St Edmunds	Donation to assist with felling of trees	240.00
365	Litcham Parish Council	Memory Sticks	15.98

### **9.3 External Audit.**

This had been completed and no criticism had been raised by Mazars LLP. The notice of the completion had been posted on the notice board and the Clerk commented how much better the placing of notices is now that it is solely for the Parish Council.

### **9.4 Donations to Tapping House.**

It was agreed unanimously not to donate.

### **9.5 Donation to Mid Norfolk Citizen's Advice Bureau.**

It was agreed unanimously not to donate.

## **10. Matters for the next meeting.**

### **10.1 Clerk's Hours**

### **10.2 Heritage Event 2016.**

### **10.3 Dudgeon Offshore Community Fund.**

## **11. Date of next meeting.**

This was confirmed as Tuesday 10 November 2015 in St. Edmund's Church at 7.30 p.m.

The meeting closed at 2031.