

MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S CHURCH ON TUESDAY 10th MARCH 2015 AT 7.30 P.M.

Present: Councillor A Hill (Chair)
Councillor I Baker
Councillor G Drew

One parishioner.

1. Apologies for absence.

Apologies had been received from Councillors Hawke and Chapman who were both on holiday and these were accepted.

Apologies had also been received from the County Councillor who was at a Committee Meeting at Norfolk County Council and District Councillor who was also at another meeting..

2. Declarations of Pecuniary Interest.

Councillor Drew declared a DPI under Appendix A in Agenda Item 6.1.2 being a relative of the applicant.

3. Minutes of the Previous Meeting.

Councillor Baker proposed and Councillor Hill seconded the resolution that the minutes of the meeting held on Tuesday 13 January 2015 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. County and District Councillor Reports.

There were no reports from the County or District Councillors.

5. Matters to Report.

5.1 Neighbourhood Planning Meeting 27 March 1000-1600.

It was agreed that in the light of the potential cost and that Horningtoft is a small village no one would be attending.

5.2 Parish Council Elections.

The Clerk went through the timetable. He reminded the members that it is their responsibility to ensure that the nomination papers are at Breckland Council on time. The Clerk will send the information again.

6. Planning.

6.1 Applications.

6.1.1 3PL/2015/0007/F- Church Farm Oxwick Road-erection of farm office and farm worker mess facilities and potting shed.

This application had been circulated and there had been no objections to the application. The Clerk had responded accordingly.

Councillor Drew withdrew from the meeting.

6.1.2 3PL/2015/0167/F- Oakdene Whissonsett Road-removal of agricultural occupancy condition.

This application had been circulated and there were no objections and The Clerk will respond accordingly.

Councillor Drew rejoined the meeting.

6.2 Decisions.

There were no decisions to report.

6.3 Changes to the Ability to Provide Affordable Housing and Open Space.

The Clerk explained that the Government had changed the Planning Practice Guidance.

The effect of the change is that Breckland Council can no longer rely on policies DC4 (Affordable Housing) and DC11 (Open Space) to contribute to affordable housing or open space for housing schemes that seek up to and including 10 dwellings or a total floor area of no more than 1000 sq.m.-an average 3 bed dwelling provides approx 100 sq.m.

7. Highways.

7.1 Report

The Clerk reported that the gratings on B1146 had been cleared and that Oxwick Road had been closed that day for overhead power line maintenance work. The grit bin had been purchased from Green Tech and Councillor Drew felt that the problem with letting in water was that it was not seated on a firm base. Councillors Hill and Drew will look at this in the summer. The Highway Community Rangers will be in the parish the week commencing 13 April and they are to be requested to clear the gully outside Sycamore Cottage on Oxwick Road to stop the flooding on the road. Breckland Council is to be requested to do a litter pick along the Brisley Road where a lot of litter has been thrown onto the verges.

8. Correspondence.

The following correspondence will be circulated.

8.1 Clerks and Councils Direct March 2015.

9. Finance.

9.1 Budget.

The budget sheets had been circulated and Councillor Drew proposed and Councillor Baker seconded the resolution that these be approved. All were in favour.

9.2 Balances and cheques for authorisation.

Councillor Drew proposed and Councillor Baker seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances :-

Business Saver Account.

Balance at 26 09 14	2401.60
Plus interest	<u>.30</u>
Balance at 24 12 14	2401.90

Community Account

Balance at 02 01 15	2785.72
Less unrepresented cheques authorised 13 01 15-49.43	
unrepresented cheques authorised 14 01 15-35.00	<u>84.43</u>
Balance at 10 01 15	2701.29

Amount available for Section 137 : 128x £7.20 =£921.60

Spend to Date : £00.00

Cheques for authorisation:

350	Information Commissioner	Data Protection	35.00
351	Beetley Parish Council	Photocopying-12.00 Stationery-1.63	13.63
352	B J Leigh	Salary 01 10 14-31 03 15 32½ hours @9.009 per hour= £292.79 less PAYE 28.60	264.19

353	B J Leigh	Use of Home as office- 100.00 Telephone-48.00 Postage-3.85 Mileage-6.30 Batteries for SAM2 sign-3.33	161.48
354	HMRC	PAYE	28.60

9.3 Transparency Code for Smaller Authorities.

The Clerk reported that more information needs to be placed on a website with effect from April 2015 although this has not been made law as yet. It was agreed to defer this item until the next meeting when Councillor Chapman will be present to discuss the website.

10. Matters for the next meeting.

There were no matters raised for the next meeting.

11. Date of next meeting.

This was confirmed as Tuesday 12 May 2015 in St. Edmund's Church at 7.30 p.m.

The meeting closed at 2002.