

MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S CHURCH ON TUESDAY 13TH MAY 2014 AT 7.30 P.M.

Present: Councillor A Hill (Chair)
Councillor T Hawke
Councillor I Baker
Councillor P Chapman
Councillor G Drew

County Councillor M Kiddle Morris
District Councillor T Carter

1. Election of Chairman.

Councillor Chapman proposed and Councillor Hawke seconded the resolution that Councillor Hill be re-elected Chairman. All were in favour and Councillor Hill was duly elected. The Declaration of Acceptance of Office was duly signed and witnessed.

2. Election of Vice-Chairman.

Councillor Drew proposed and Councillor Hill seconded the resolution that Councillor Hawke be re-elected Vice-Chairman. All were in favour and Councillor Hawke was duly elected. The Declaration of Acceptance of Office was duly signed and witnessed.

3. Apologies for absence.

There were no apologies for absence.

4. Declarations of Interest.

There were no declarations of interest.

5. Minutes of the Previous Meeting.

Councillor Chapman proposed and Councillor Hawke seconded the resolution that the minutes of the meeting held on Tuesday 11 March 2014 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

5. County and District Councillor Reports.

The County Councillor congratulated Councillor Hill on being elected Chairman again and Councillor Hawke Vice-Chairman. At the Council meeting on 7 April Norfolk County Council scrapped the incinerator contract at Saddlebow. This has left an £11 million deficit in the budget which has since been reduced to £8 million by savings. The Council is now looking at a £1million cut in the highway maintenance budget and reducing the 50/50 agreement on 2nd Home Bonus payable to District Councils. This may possibly be reduced by half but the District Councils have not been consulted on this and this would affect their budgets.. At the Council meeting on 28 April the Committee System rather than the Cabinet system was discussed. This will commence on 27 May and be reviewed in November.

The District Councillor congratulated Councillor Hill on being elected Chairman again and Councillor Hawke Vice-Chairman. Breckland Council is still trying to create a balanced budget, whilst maintaining front line services but will make cuts where possible. There has been an improvement in the grant procedure and the grant for the World War 1 commemoration has now closed and a decision on the distribution of this will be made later this month. Breckland Council is disappointed at the proposed cut in grant from Norfolk County Council and it is inevitable that cuts will occur. He feels that this move is taking away money from the communities and the savings at County Hall should come from other areas. Breckland is actively tackling benefit fraud and one person has successfully been prosecuted for the recovery of £1119. The Boundary Commission is due to issue its report at the end of May.

He would also find out about the electronic dissemination of information on events.

7. Bank Mandate.

It was agreed that Councillors Hill, Chapman and Hawke be the signatories.

8. Matters to Report.

8.1 Risk Assessment.

Councillor Chapman reported that the Clay Pits had been inspected on the Parish Walk on Good Friday and all was found in order.

Councillor Drew will check all at the church crossroads and ensure that there is clear visibility past the churchyard and strim round the notice board.

The Chairman will inspect the bus shelter.

Councillor Chapman will check the notice board at Thumb Lane.

All the findings will be reported at the July meeting

8.2 Breckland Town and Parish Council Forum.

The Clerk had attended this but did not feel it was one of the better ones he had attended.

Reports were given on the finances of Breckland, the Communities programme, the training offered by Breckland Council and the Norfolk Association of Local Councils. The Leader of the Council stated at the end of the meeting that in the light of poor communications to Town and Parish Councils, parish liaison officers are to be instigated. These are to be officers at Breckland Council who will be available to take queries from Town and Parish Clerks and Councillors. This will initially be tried with the market towns. The Clerk did not see how this could work with the reduced members of staff. The Clerk felt that there was still considerable animosity towards Breckland Council from some Parishes which tends to sidetrack the meeting.

8.3 Septic Tank near to Dodmans Lane.

The Clerk reported that he had received a reply from the Environment Agency stating that in their opinion this will not affect the River Wensum provided that the septic tank functions correctly. It was agreed not to proceed any further with this matter.

9. Planning.

9.1 Applications.

9.1.1 3PL/2014/0392/F-Fourways Oxwick Road-demolition of existing bungalow and construction of new three bedroom bungalow with garage.

Councillor Chapman proposed and Councillor Drew seconded the resolution that no objection be raised to the application. All were in favour.

9.2 Decisions

There were no decisions to report.

10. Highways.

10.1 Report

All matters raised at the last meeting had been reported. The tees at Grange Farm had been cut back and the lay bys on Brisley Road repaired. No response has been received regarding the junction of Thumb Lane and Oxwick Road. The hedge on Oxwick Road had been cut back and visibility is now much better.

As the movement of herbs has now started it was agreed to write to the land owner requesting that the tractors travel at a safe speed through the village.

11. Correspondence.

The following correspondence will be circulated.

11.1

Clerks and Councils Direct May 2014

11.2

Came and Company Spring 2014

11.3

Dudgeon Offshore Wind Farm Update

12. Finance.

12.1 Budget.

The budget sheets had been circulated and Councillor Hawke proposed and Councillor Chapman seconded the resolution that these be approved. All were in favour.

12.2 Balances and cheques for authorisation.

Councillor Chapman proposed and Councillor Hawke seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances :-

Business Saver Account.

Balance at 24 12 13	2400.68
Plus interest	<u>.30</u>
Balance at 25 03 14	2400.98

Community Account

Balance at 04 01 14	2731.95
Less cheques authorised 14 01 14-169.25	
cheques authorised 11 03 14-436.73	<u>605.98</u>
Balance at 03 04 14	2125.97
Less unrepresented cheques authorised 11 03 14	<u>29.20</u>
Balance at 03 04 14	2096.77

Amount available for Section 137 : 128x £7.20 =£921.60

Spend to Date : £00.00

Cheques for authorisation:

335	Norfolk Association of Local Councils	Subscription	79.06
336	Susanne Rutter	Internal Audit	10.00
337	Broker Network Ltd	Insurance	312.66

12.3 Accounting Statement for the year ending 31 March 2014.

This had been circulated and Councillor Chapman proposed and Councillor Hawke seconded the resolution that this be approved. All were in favour. The Accounting Statement was duly signed by the Chairman and Responsible Financial Officer.

12.4 Annual Governance Statement for the year ending 31 March 2014.

This had been circulated and Councillor Chapman proposed and Councillor Hawke seconded the resolution that this be approved. All were in favour. The Annual Governance Statement was duly signed by the Chairman and the Clerk

12.5 Assets Register.

This had been circulated and Councillor Chapman proposed and Councillor Hawke seconded the resolution that this be approved. All were in favour.

ASSETS OF HORNINGTOFT PARISH COUNCIL

		<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
CLAYPITS	Nom	1000	1000	1000	1000	1000	1000	1000	1000	1000

BUS SHELTER	3230	3295	3459	3808	3937	4055	4055	4055
SEAT 1	651	664	697	768	120	124	124	124
GRIT BIN						138	138	138
SEAT 2	69	73	77	85	88	91	91	91
NOTICEBOARDS x 2 910	930	976	1076	1112	1145	1145	1145	
VILLAGE SIGN (Nominal Sum)			2000	<u>2200</u>	<u>2274</u>	<u>2342</u>	<u>2342</u>	<u>2342</u>
				8937	8531	8895	8895	8895

**Seat 1 removed in 2011 and destroyed as beyond repair. Replaced with new seat.
Grit Bin purchased November 2011 and sited at Church crossroads.**

12.6 Insurance for Financial Year 2011-2012.

Councillor Hill proposed and Councillor Drew seconded the resolution that the Parish Council remain with Aviva for the current financial year at a cost of £312.66 as there is still a long term agreement in place. All were in favour.

12.7 Donation to St. Edmund's Church.

Councillor Drew proposed and Councillor Hawke seconded the resolution that £100 be donated to the church to assist with the repair of the bell. All were in favour.

12.8 Website.

Councillor Drew proposed and Councillor Hawke seconded the resolution that the cost of renewing the domain name and hosting be paid by the Parish Council. All were in favour.

12.9 Donation to the Heritage Society.

Councillor Chapman reported that an event to commemorate the commencement of World War 1 is to be held over a weekend. The cost is projected at £900 and a grant has been applied for through Breckland Council for £500. £250 is to be donated to the event from the funds of the Heritage Society.

Councillor Drew proposed and Councillor Hawke seconded the resolution that £325 be donated to the Heritage Society to assist with the setting up of the event. All were in favour.

13. Matters for the next meeting.

13.1 Repeal of s150 of the Local Government Act 1972.

14. Date of next meeting.

This was confirmed as Tuesday 8 July 2014 in St. Edmund's Church at 7.30 p.m.

The meeting closed at 2042.