

MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S CHURCH ON TUESDAY 14TH MAY 2013 AT 7.30 P.M.

Present: Councillor A Hill (Chair)
Councillor T Hawke
Councillor I Baker

County Councillor M Kiddle Morris

1. Election of Chairman.

Councillor Hawke proposed and Councillor Baker seconded the resolution that Councillor Hill be re-elected Chairman. All were in favour and Councillor Hill was duly elected. The Declaration of Acceptance of Office was duly signed and witnessed.

2. Election of Vice-Chairman.

Councillor Baker proposed and Councillor Hill seconded the resolution that Councillor Hawke be elected Vice-Chairman. All were in favour and Councillor Hawke was duly elected. The Declaration of Acceptance of Office was duly signed and witnessed.

3. Apologies for absence.

Apologies for absence had been received from Councillor Chapman who was working and Councillor Drew who was away and these were both accepted. The District Councillor had sent his apologies.

4. Declarations of Interest.

There were no declarations of interest.

5. Minutes of the Previous Meeting.

Councillor Hawke proposed and Councillor Baker seconded the resolution that the minutes of the meeting held on Tuesday 12 March having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

6. County and District Councillor Reports.

County Councillor Kiddle Morris reported that following the elections there was no one which had overall control as there are 40 Conservatives, 15 UKIP, 14 Labour, 10 Lib/Dem, 4 Green and 1 Independent. The first meeting of the Council had been unable to agree a Leader but had elected a Chairman, Hilary Cox but the Vice-Chairman is to be elected for each meeting.. The Chief Executive has full powers to run the Council until the next meeting on 24 May. It may be that the old cabinet system will be superseded by a Committee system. A full debate is to be held on the incinerator as there is a majority in favour of ditching this. This could cost the Council at least £20 million but it may agree to await the Secretary of State's decision in September. The Conservatives have considered forming an opposition but at present the other parties have not been able to agree a coalition. As a District Councillor he reported that there is a to be further round of Switch and save to try and assist in lowering oil prices.

7. Bank Mandate.

It was agreed that Councillors Hill, Chapman and Hawke be the signatories.

8. Matters to Report.

8.1 Risk Assessment.

It was agreed again that Councillor Drew would inspect at the church crossroads, the Claypits and the bus shelter, Councillor Chapman the notice board at the Methodist Chapel and Councillor Hill would inspect the Village Sign and Grit Bin. A report would be given at the next meeting.

8.2 Annual Parish Meeting.

It was agreed that this would continue to be held in March.

8.3 Refurbishment of the Village sign.

Nothing had been heard since the last meeting.

8.4 Area of Grass near the Bus Shelter.

Julia and Brett Cooper had volunteered to cut this and if he can get his ride on mower to work he will also cut at the church crossroads.

9. Planning.

9.1 Decisions

9.1.1 3PL/2013/0097/F-Oldsted Yard Brisley road-minor material amendment to 3PL/2011/0678/F in respect to site car port and one bay to have secure doors. Permission.

10. Highways.

10.1 Report.

The Clerk reported on the work carried out by the Highways and community rangers which included fixing a new post on the B1146. The Highways Engineer is still investigating the flooding at Harpers Lane and is checking all the ditches as far as school Road Brisley. Beetley Parish Council had put in a bid for a flashing sign-"Son of Sam"- which shows different faces depending on the speed of the vehicle. This is to be available to several parishes for a period of about two weeks at a location to be agreed with the Highways Engineer. It would then be moved to a different parish in rotation so that each parish should have the sign about three times per annum. It was agreed that Horningtoft would contribute about 12.5% of the cost which would be about £125. The County Councillor would request that the Highways Engineer assess the B1146 from Brisley Road to School Road Brisley for a speed limit. The Clerk will request that the trees near to School Road Brisley be trimmed back to give better visibility. The footpath from School Road Brisley to Harpers Green is to be reported to Norfolk County Council to ensure that this is available for all to use.

11. Correspondence.

The following correspondence will be circulated.

11.1 Clerks and Councils Direct May 2013

12. Finance.

12.1 Budget.

This had been circulated and was agreed.

12.2 Balances and cheques for authorisation.

Councillor Hawke proposed and Councillor Baker seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances :-

Business Saver Account.

Balance at 25 12 12	2399.48
Plus interest	<u>.30</u>
Balance at 25 03 13	2399.78

Community Account

Balance at 03 01 13	2190.01
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Less cheques authorised 15 01 13-59.17	
cheques authorised 12 03 13-571.41	<u>630.58</u>
Balance at 31 03 13	1559.43

Amount available for Section 137 : 136 x£6.98 =£949.28
Spend to Date : £00.00

Cheques for authorisation:

317	Susanne Rutter	Internal Audit	10.00
318	Norfolk ALC	Subscription	78.59
319	Broker Network	Insurance	303.55

12.3 Accounting Statement April 2012-March 2013.

Councillor Hawke proposed and Councillor Baker seconded the resolution that the Accounting Statement for the financial year April 2012 to March 2013 be approved. All were in favour and the Annual Return was duly signed.

12.4 Annual Governance statement April 2012- March 2013.

Councillor Hawke proposed and Councillor Baker seconded the resolution that the Annual Governance Statement for the financial year April 2012 to March 2013 be approved. All were in favour and the Annual Return was duly signed.

12.5 Assets Register.

Councillor Hawke proposed and Councillor Baker seconded the resolution that the asset register be approved as listed below. All were in favour.

ASSETS OF HORNINGTOFT PARISH COUNCIL

	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
CLAYPITS-Nom	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000
BUS SHELTER	2737	2902	3019	3230	3295	3459		3808	3937	4055	4055
SEAT 1	552	584	609	651	664	697		768	120	124	124
GRIT BIN										138	138
SEAT 2	55	59	65	69	73	77		85	88	91	91
NOT. BOARDSx 2	773	818	852	910	930	976		1076	1112	1145	1145
VILLAGE SIGN (Nominal Sum)						2000		<u>2200</u>	<u>2274</u>	<u>2342</u>	<u>2342</u>
								8937	8531	8895	8895

Seat 1 removed in 2011 and destroyed as beyond repair. Replaced with new seat.

Grit Bin purchased November 2011 at sited at Church crossroads.

12.6 Insurance for Financial Year 2013-2014.

It was agreed to remain with Aviva for the current financial year at a cost of £303.55 for a long term agreement.

12.7 Norfolk Accident Rescue Service.

It was agreed unanimously not to donate to this.

13. Matters for the next meeting.

There were no matters raised for the next meeting.

14. Date of next meeting.

This was confirmed as Tuesday 9 July 2013 in St. Edmund's Church at 7.30 p.m.

The meeting closed at 2024